

WINGS Volunteer Position Description

Title: Palatine Resale Store Volunteer

Staff Partner: Resale Store Manager or Sales Associate

Location: WINGS Palatine Resale Store
1315 N. Rand Rd.
Palatine, IL 60067

Time: Most volunteers come *once a week* for about *4 hours* at a time. All volunteering schedules are made in advance, and schedule openings vary by location. Current openings for the cash register are Tuesdays and Thursday and Fridays from 10am to 2pm.

Commitment: Our volunteers are an important part of our team! We do provide a volunteer orientation and training to equip volunteers with the information they need. Because of this, we ask for a commitment of at least 3 months. (And, most of our volunteers continue their involvement for much longer!)

Store Description: Each day we receive new and gently used items through the generosity of our local merchants and community members. We sell these items to the public with all proceeds going to support our shelters, counseling, and other services. These stores are a vital part of our organization because they provide the largest and most consistent source of funds for our program. All merchandise is also available to our residents, at no cost, as they rebuild their lives after the devastating effects of domestic violence and homelessness. To minimize the risk of injury, **close-toed shoes are required.**

Volunteer Position:**Cashier:**

Goal: To support the service and fundraising goals of the WINGS resale store by providing excellent customer service to customers while they are shopping and making a purchase.

Description: The cashier is welcoming and greeting customers, answering basic questions about the stores and the program, and ensuring that our visitors have a pleasant shopping and sales transaction experience with us. Training for the cash register will be provided.

This might be a good fit for you if:

- You are comfortable working with a cash register and handling sales transactions (or are willing to learn)
- You are comfortable with fundamental math concepts including calculating percents
- You enjoy being a part of a great team made up of committed and diverse volunteers and staff members
- You have a friendly smile and enjoy helping customers
- You are looking for a volunteer opportunity that supports families in rebuilding their lives after the devastating effects of domestic violence and homelessness
- Retail experience or cash register experience is a plus!