

# Happy Holidays!

Thank you for your generous support and participation in our Holiday Event. Below you will find detailed instructions.

## SignUpGenius Directions

- Click on the link
- Check the box by each tag that you would like to purchase and donate, enter the quantity, enter the required information, click “Submit and Sign Up” on the bottom.
- You will receive an email showing what you chose to purchase. If there is no quantity included then you chose one of that item
- Purchase the items anywhere that you choose. You can ship them directly to us at any time or drop them off between December 3<sup>rd</sup> and December 5<sup>th</sup>. Addresses and details on the second page
- If you are not able to purchase the gifts that you chose then please delete your entry by clicking “Edit My Sign Up” in the email, click “Delete” and then choose “Yes, Delete”

## Other Directions

- We ask that you do not wrap the gifts but you can donate gift wrap items that we can hand out to the families.
- Please **attach** a gift receipt for any electronics. We have received new items such as headphones and they were not working. If using a site such as Amazon, you can check the “this is a gift” box, next to the item in your cart.

If you have any questions, please contact Tabitha Nilson at [elves@wingsprogram.com](mailto:elves@wingsprogram.com)

**Addresses on 2<sup>nd</sup> page**



**Shipping Address for Gifts – Please DO NOT drop off at this address**

**This is NOT a drop off location.**

WINGS Program, Inc - Attn: Tabitha Nilson – Holiday Program  
5104 Tollview Drive, Suite B, Rolling Meadows, IL 60008

**Mailing Address for Gift Cards/Money**

WINGS Program, Inc – Attn: Holiday Program  
P.O. Box 95615, Palatine, IL 60095

**Gift Drop Off Address – December 3<sup>rd</sup> through December 5<sup>th</sup> any time between 9am-3pm or contact Tabitha to make other arrangements.**

Lutheran Church of Martha and Mary  
606 W. Golf Road, Mount Prospect, IL 60056

Go to the red house right past the church, the door is inside the screened in porch