

Happy Holidays!

Thank you for your generous support and participation in our Holiday Event. Below you will find detailed instructions.

SignUpGenius Directions

- Click on the link
- Check the “Sign Up” box by each category that you would like to purchase and donate from (you can check them all at one time). When you are finished choosing all of your tags you will click “Submit and Sign Up” on the bottom of the page
- enter the quantity for each item, enter the required information, and click “Submit and Sign Up” on the bottom
- You will receive an email showing what you chose to purchase. If there is no quantity included then you chose one of that specific item
- Purchase the items anywhere that you choose and then you can ship them directly to us or drop them off on December 3rd or December 4th. **Addresses and details on the second page**
- For those who will be dropping gifts off to us: If possible, create a tag showing the age and category for the gift and securely attach it to the item
- If you are not able to purchase the gifts that you chose then please delete your entry by clicking “Edit My Sign Up” in the email, click “Delete” and then choose “Yes, Delete”

Other Directions

- We ask that you do not wrap the gifts but you can donate gift wrap items that we can hand out to the families.
- Please **attach** a gift receipt for any electronics. We have received new items such as headphones and they were not working.
- You are also receiving a list of gift cards that we use for our program throughout the year. **These cards are used to help clients get to appointments, interviews and to help supplement our food budget within the safe homes.** Please include the gift receipt with the card and/or write the amount on the card. **Our goal this year is \$20,000.**

If you communicated that you need a pickup you will be contacted shortly.

If you have any questions, please contact Tabitha Nilson at elves@wingsprogram.com

Addresses

Shipping Address for Gifts – Please DO NOT drop off at this address

This is NOT a drop off location. Please ship the items early enough so we receive them no later than Dec 4th.

WINGS Program, Inc - Attn: Tabitha Nilson – Holiday Program
5104 Tollview Drive, Suite B, Rolling Meadows, IL 60008

Mailing Address for Gift Cards/Money

WINGS Program, Inc – Attn: Holiday Program
P.O. Box 95615, Palatine, IL 60095

Gift/Gift Card Drop Off Address – December 3rd and December 4th any time between 10am-3pm

Lutheran Church of Martha and Mary
606 W. Golf Road, Mount Prospect, IL 60056

Go to the red house right past the church, the door is inside the screened in porch. If you have questions then please contact Tabitha at 224-628-2098.