

# Happy Holidays!

Thank you for your generous support and participation in our Holiday Event. Below you will find detailed instructions.

## SignUpGenius Directions

- Click on the link
- Check the “Sign Up” box by each category that you would like to purchase and donate from (you can check them all at one time). When you are finished choosing all of your tags you will click “Submit and Sign Up” on the bottom of the page
- enter the quantity for each item, enter the required information, and click “Submit and Sign Up” on the bottom
- You will receive an email showing what you chose to purchase. If there is no quantity included, then you chose 1 of that specific item
- Purchase the items anywhere that you choose and schedule an appointment to drop off the gifts by contacting Tabitha Nilson at [tnilson@wingsprogram.com](mailto:tnilson@wingsprogram.com)
- At this point, shipping your gift may not work well, so please plan to drop off no later than 12/8
- If you are not able to purchase the gifts that you chose then please delete your entry by clicking “Edit My Sign Up” in the email, click “Delete” and then choose “Yes, Delete”

## Other Directions

- We ask that you do not wrap the gifts but you can donate gift wrap items that we can hand out to the families.
- Please **attach** a gift receipt for any electronics. We have received new items such as headphones and they were not working.

If you have any questions, please contact Tabitha Nilson at [tnilson@wingsprogram.com](mailto:tnilson@wingsprogram.com)

**Drop off location (by appointment)**

**Lutheran Church of Martha and Mary**

**606 W. Golf Rd. Mount Prospect – once in the parking lot, go to the red house on the left side, right next to the church. Our door is inside the screened porch.**